

Newsletter Editor

Conservation Optimism is looking for a creative, detail-oriented newsletter editor to join our team. You will be responsible for gathering information and stories from across the Conservation Optimism teams, liaising with [Conservation Network of Optimists Worldwide \(ConservationNOW\)](#) members about newsletter content and then collating a newsletter for our community every quarter. If you're keen on bringing more positivity to the environmental world and enjoy working in a team, then we want to hear from you!

Time Commitment: 3 hours per week

Responsibilities:

- Gathering information from across the Conservation Optimism teams on Slack;
- Liaising with ConservationNOW members about newsletter content;
- Designing and collating newsletters on MailJet;
- Attending virtual team meetings.

Ideal Qualities:

- Familiar with topics related to conservation;
- Strong organisational skills and attention to detail;
- Experience using email marketing platforms is desirable but not essential;
- Flexibility to work with a team spread across multiple time zones.